

S. No.	Query	Response
1	In case the CA firm applies for more than one group whether there is a need to submit a demand draft of Rs. 2000 with each technical proposal.	Yes, if the bidder applies for more than one group, the tender fees of Rs. 2000 needs to be submitted with technical proposal of each group if the tender is downloaded from website or the bidder needs to purchase the separate tender documents from the Directorate's Office
2	Can the 3 experts as asked for in the Tender Document be the one person	No, for each Group separately 3 persons Team Leader, Accounting Specialist and Capacity Building cum Training Expert are to be proposed
3	In case the CA firm applies for more than one group whether the same 3 persons can be proposed for all the groups the firm is applying	No, the bidder needs to propose separate Team for each group
4	Clause to be added for unforeseen delay or for reasons beyond the control of Field Level CA firm	A clause is being added to the Tender Document 'If there are delays due to the reasons beyond the control of Field Level Chartered Accountants firm and there is a written communication to that in time from the Field Level Chartered Accountant firm to Director, Urban Administration & Development, Chhattisgarh, then no penalty or liquidated damages shall be levied on Field Level Chartered Accountants firm'
5	Whether escalation is payable	No escalation is payable
6	Whether out of pocket expenses viz. travelling, lodging and boarding shall be paid separately	No, as mentioned in the Tender Document, the financial bid to be given in financial proposal needs to be inclusive of all out of pocket expenses and the service tax

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7	Can the winning firm sub-let or sub-contract the work later?	No sub-letting or sub-contracting is allowed
8	Who will make the payment to Field Level Chartered Accountants firm	Payment shall be made by Director, Urban Administration & Development, Chattisgarh
9	Whether the consortiums of firms are allowed	<p>Only the consortium of Chartered Accountants firm is allowed. No Non-CA firm/ entity can be the part of the consortium submitting the proposal. A Memorandum of Understanding among all the consortium partners needs to be entered specifying which firm is Consortium Leader and this document is to be given with Technical Proposal. For evaluation purpose, marks shall be given to Consortium Leader only for Parameters 1 to 6 as mentioned in para B.21 of Tender Document on Page 16. Experts can be from any firm. Moreover one firm can be the part of one consortium only. Firms can not enter different consortiums for different groups. eg. ABC & Co and XYZ & Co. forms a consortium with ABC & Co. as the Consortium Leader for Group 1. Now ABC & Co., or XYZ & Co. can not form any consortium or submit the bid alone for any other group. In case they wish to submit proposal for other groups as well, they have to submit it in the same arrangement with ABC & Co. and XYZ & Co. with ABC & Co. as the Consortium Leader.</p>

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10	Whether Computer Hardware available with the bidder outside Chhattisgarh shall be given weightage	No, Please read parameter 6 in Para B.21 of Tender Document as "Computer Hardware available with the bidder in Chhattisgarh"
11	Financial Statements of 3 Financial Years 2005-06, 2006-07 and 2007-08 are to be given with the proposal. What if the books of Financial Year 2007-08 are not closed?	Financial Statements of 3 Financial Years 2004-05, 2005-06 and 2006-07 may be attached
12	What to attach in case the fees of bidder does not exceed Rs. 10 lakhs per annum and the CA firm is not required to get its accounts audited?	In that scenario unaudited Financial Statements may be attached. But this applies to only those CA firms whose fees is less than Rs. 10 lakh p.a. and are not required to get their accounts audited. Other firms need to attach the audited Financial Statements
13	Please provide us the information on Grants received by Urban Local Bodies and the revenues thereof	The Bidders may collect that data from the Directorate's office. The Bidders from outside Chhattisgarh may give their fax number to the Directorate and the required data shall be sent through fax
14	Please provide the details of Accounting Software	A separate tender for accounting software shall be floated soon
15	How to escalate the delay in execution of Project?	An 'Accounting Reform Project Steering Group' has been formed in each Urban Local Body. In case the appointed Field Level Chartered Accountant firm is not getting the information and co-operation from the staff of Urban Local Body, this Group may be approached. If this Group does not respond properly, the Director, Urban Administration & Development, Chhattisgarh may be intimated in writing

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16	Can the bidder propose more than one person for each position?/ Can the alternate CVs be proposed for each position?	No, for each position only one person is to be proposed and these specific persons shall do the actual jobs at the Urban Local Bodies
17	Whether the experts need to be from Chhattisgarh only	No, Experts may be from any State in India but the bidder has to ensure that the persons proposed actually carries out the work in Urban Local Bodies
18	We request you to pay some advance and modify the payment schedule	<p>10 % Mobilization Advance shall be paid to the selected bidders against the Bank Guarantee of equal amount.</p> <p>The new Payment Schedule is as under</p> <p>10% - Mobilization Advance</p> <p>20% - On submission of Opening Balance Sheet as on 1 April 2007</p> <p>5% - On Submission of Financial Statements for financial year 2007-08</p> <p>30% - On Submission of Financial Statements for financial year 2008-09</p> <p>30% - On Submission of Financial Statements for financial year 2009-10</p> <p>5% - On production of Work Completion Certificate by Urban Local Bodies in the group</p>